

**MINUTES OF THE REGULAR MEETING
OF THE SOUTH PARK TOWNSHIP LIBRARY BOARD OF TRUSTEES
ALLEGHENY COUNTY, PENNSYLVANIA**

PLEDGE OF ALLEGIANCE

CALL TO ORDER: A meeting of the South Park Township Library Board of Trustees was held on Tuesday, September 10, 2024 in the South Park Township Board Room. Al Stanish called the meeting to order.

ROLL CALL: The following members were present:

Amanda DeKnight
Donna Tressler
Judy Woods
Al Stanish
Denise Sabolcik
Ed Farrington

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING MINUTES:

Judy Woods made a motion to approve the minutes from the previous meeting, Donna Tressler seconded.

LIBRARIAN'S REPORT:

- Grants
 - Baughman Grants
 - Fall Health & Wellness Munch & Learns are open for registration
 - The first session is Wednesday, September 25 @ noon
 - Amanda applied for and received another \$3500 grant
 - Celebrating Our Communities Grant
 - The Smart Board has been great for presentations
 - Couches arrived a couple weeks ago
 - Tables arrived today
 - The last step is to get chairs for the tables
 - ARPA Capital Projects Grant
 - Amanda and Derek applied for a \$750,000 grant to put an addition on the library that will include a presentation space and a Makerspace
 - The library was supposed to be notified in Aug, but there has been a delay
 - State received 600 applications, so the process will be very competitive
- Programming Updates
 - Summer reading was very successful and very busy this year
 - The library offered 184 programs attended by more than 2800 patrons
- Fundraising
 - 2024 Book Sales
 - Fall sale will be Oct. 17-19
 - The library will start accepting donations on Monday, September 30
 - Teas
 - The Bingo Tea Fundraiser is this Friday, September 13
 - 75 people are registered in addition to a waitlist
 - Mum sale
 - Drop off date is scheduled for Saturday, September 21

- There were \$920 in sales, which is about \$70 less than last year
 - Appeal letters went out at the end of August
 - To date the library has collected more than \$6500
 - Holiday Market-Saturday, November 30
 - Applications went out in August
 - 21 vendor spaces are filled
 - Amanda is going to accept 2-3 more vendors
 - The Administration lobby will be used, but the vendors will be spread out more than last year
 - Winter Flower and Wreath Sale
 - We will participate in a winter flower and wreath sale this year with Gumto Greenhouse
 - If it doesn't go well, this will be the last year
 - Amanda will be planning a memorial brick campaign ideally for early next year if the expansion grant doesn't go through
- Other Updates
 - Library planning
 - Retaining wall is done
 - RAD
 - Nothing new to report
 - Technology
 - Wireless Access Points funded by the Hillman Foundation were installed
 - Friends 50th Anniversary Dinner
 - Friday, October 11 @ Salvatore's
 - Attendance would be greatly appreciated
 - Chloe resigned from her position as Marketing and Communications Assistant
 - Maddy will be promoted to full-time teen librarian in 2025
 - She will also assist with marketing efforts

Ed Farrington made a motion to accept the Librarian's report. Judy Woods seconded the motion.

TREASURER'S REPORT:

Al Stanish made a motion to accept the Treasurer's report. Donna Tressler seconded the motion.

BOARD COMMENTS:

- The next board meeting will be Tuesday, November 12, as Amanda will be at a professional conference Tuesday, October 8 at 7pm.

ADJOURNMENT:

Ed Farrington made a motion for adjournment. Al Stanish seconded the motion.